

# L.T.C. PRE-CONFERENCE REGISTRATION FORM

**Wednesday, March 21, 2018** - CAAD is offering two NIAAA Leadership Training Courses to assist athletic directors in their day to day responsibilities as well as for those seeking NIAAA Certification. They will be offered the day prior to the statewide conference at an additional fee. These two courses are being offered back to back so you can take two in one day if desired. The cost is \$120 each for CAAD members. The fee includes lunch but there is an optional dinner for LTC participants only at an additional fee.

**LTC 710-B: 8:30AM-12:30PM** (*Instructors - Trish Witkin & Dan Scavone*):

**ATHLETIC ADMINISTRATION: CURRENT ISSUES IN AMERICAN SPORTS**

(Booster Clubs, Home Schooling, Hazing, Specialization, Performance Enhancing Substances, Equity Issues). A panel of secondary level athletic administrators and outside experts will lead small-group discussions of important issues and effective response strategies for 3 topics of contemporary issues selected to be presented will be examined by using a moderator to guide the discussion and cover certain aspects of the topic. Participants will have an opportunity to participate in the discussion. The instructional format of the course will consist of lecture, seminar discussion and audience interaction. Enrollees who will derive greatest benefit: Administrators seeking discussion of current issues and problem resolution strategies.

**LTC 503: 1:00PM-5:00PM** (*Instructors - Trish Witkin & Greg Ferry*):

**ATHLETIC ADMINISTRATION: ENHANCING ORGANIZATION MANAGEMENT**

This course is a companion course to Strategies for Organization Management and outlines an approach to the fundamentals and methods of athletic administration and alerts and educates athletic administrators regarding potential problems and possible solutions in areas such as special events, public relations, awards, fundraising and Booster Clubs. The course also touches upon ways to increase or improve citizenship and sportsmanship through positive initiatives. Athletic Administrators will have a hands-on experience creating handbooks and a strategic plan for their school.

## REGISTRATION MUST BE RECEIVED NO LATER THAN FEBRUARY 25, 2018

Name \_\_\_\_\_ Title \_\_\_\_\_

School \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_

**Please place a check mark next to the function(s) you wish to attend**

- |   |                |
|---|----------------|
| 1. LTC 710B (Current Issues) 8:30am-12:30pm -         | \$120.00 _____ |
| 2. LTC 503 (Organization) 1pm-5pm -                   | \$120.00 _____ |
| 3. Optional Dinner (5:15pm for LTC participants only) | \$50.00 _____  |

**Total Enclosed** \_\_\_\_\_

Make checks payable to CAAD. Mail to: Judy Sylvester, CAAD, 30 Realty Drive, Cheshire, CT 06410